

REPORT SHEET FOR COUNCIL CORRESPONDENT

Praesidium/Curia/Comitium _____ Place _____

Minutes Month of _____ Received on _____ Reply dt _____

Attendance: Off's _____ Members _____ Vacancies :Prae: _____ Councils: _____

Visitation of Prae: _____ out of _____ C/F _____ Councils: Sr. _____ Jr: _____

Total No Reports Presented: _____ out of _____ C/F _____

ExtensionLocal: _____

Outstation: _____

Functions _____

1. **Love&CarePraesidia/
Curia** _____

2. Highlights of the Minutes: _ (Mention here new works done, decision taken, etc)

3. **KeyConcerns: _ :_(Mention here the problems faced by the Curia/Correspondent)**

4. **Suggestions pending**

5. **Curia Report: (Mention here the status of the Jr Curia or Senior Curia and if a report was presented give the brief of the same)**

NOT TO BE READ

For Curia

Membership: DA Senior Prae _____ Junior Prae _____ Jr Curia _____

Isolated Praesidia _____ Unaffiliated praesidia _____

For Comitium

Sr.Curia _____ Jr Curia _____ DA Senior praesidia _____ Junior Prae _____

Isolated Praesidia _____ Unaffiliated praesidia _____

Cash in Hand: _____ Cash in Bank _____ F.D _____.